When should I use Starfish Connect Early Alert to report behavior concerns and when should I use the Behavior Reporting Form (MyCCP)?

When a student is showing behavior that may interfere with his/her academic success in the course or may be somewhat disruptive in the classroom environment, it is appropriate to notify students of minor behavior concerns through Starfish Connect Early Alert. Examples of minor behavior concerns include inappropriate cell phone use, sleeping in class, excessive lateness to class, or leaving the classroom multiple times during the class period.

With more serious behavior concerns, please use the Behavior Reporting Form found on the MyCCP employee tab (Administrative Forms and Links). This form goes directly to the Dean of Student's office. On this form, behavior intervention can be selected when there is troubling behavior that may be serious in nature, but does not rise to the level of a code of conduct violation. The Behavior Reporting Form should be used when a student does violate the code of conduct including making threats of violence toward a teacher or classmate, obstructing classroom instruction, using profanity, violating academic integrity standards, or is engaging in behavior where you are inclined to call security.