Online enrollments in the Tuition Payment Plan for Fall 2016 will begin July 5, 2016.

Tuition Payment Plan enrollment must be completed before the due date on your bill.

The Tuition Payment Plan is available to those students with a Fall 2016 balance due of $561.00 or greater. A $35.00 non-refundable enrollment fee is required.

Tuition and fees are divided into five (5) installment payments.

The payment schedule due dates are as follows:

- Payment 1: Due at enrollment
- Payment 2: 8/30/16 (after 8/22, 40% to enroll)
- Payment 3: 9/20/16 (after 9/12, 60% to enroll)
- Payment 4: 10/11/16 (after 10/3, 80% to enroll)
- Payment 5: 11/1/16

**Note: Once enrolled in the plan, a $20 fee will be assessed for each late payment.**

Enrollment prior to August 9, 2016 requires the $35 enrollment fee plus the first scheduled payment of 20% of tuition and fees. Payments two through five will follow the payment schedule as listed above. The last day to enroll in the Fall 2016 Tuition Payment Plan is October 24, 2016.

To enroll in the Tuition Payment Plan, please visit the MyCCP portal and click on Enroll in a Payment Plan link under the Financial Services channel. Complete the Online enrollment process and submit your payment electronically. If you are paying by Cash or Money Order you may download the application and forward it with the appropriate payment to the Bursar’s Office. The mailing address is:

Community College of Philadelphia
Bursar’s Office, Room BG-38
1700 Spring Garden Street
Philadelphia, PA 19130

Only tuition and fees may be considered; books and the enrollment fee cannot be included in the Payment Plan. Neither Financial Aid nor Company billing can be included when calculating the payment schedule.

If you withdraw or add a course, your payment plan will be adjusted accordingly. It is your responsibility to check your account on MyCCP for any changes to your payment plan.

**Note: If your financial aid is not approved, you are still responsible for the payments.**

If you have any questions, please contact the Bursar’s Office at bursaroffice@ccp.edu or (215) 751-8130.