Community College of Philadelphia

MEETING MINUTES
Safety Committee
9/17/14
12:00pm Rm L1-09
Community College of Philadelphia
1700 Spring Garden St
Philadelphia, PA 19130

Committee Members Present:
Charles Schaffner, Agnes Trummer, Jennifer Ford, William Finn, William March, Susan Hauk, Al Kristoff.

Guest Present:
Julian Fields (AlliedBarton)

I. Call to Order
-The meeting was called to order at 12:08 pm.

II. Attendance/Introductions-William March

III. Minutes Approval
-Minutes approved (Charlie)

IV. Discussion of Monthly Incidents
Incidents classified by type from June 17th, 2014 – Aug 20th, 2014 are as follows:
- Accident other 4
- Accident Trip and Fall 4
- Accident Motor Vehicle 1
- Escalator Mishap 1
- Medical Assist 4

V. Old Business
- None to go over.

VI. New Business
-Very important to be here next month because Tom Buildheiser will be here to conduct in depth training,
- Needs to be 6 union people and there are only 4. Jennifer will speak to union
- Question - how long the training session lasts? One hour
- Inspection walkthroughs need to be performed - C. Schaffner passed out printed inspection protocol sheets to target potential hazardous conditions.

VII. Adjournment at 12:31 pm