

## OFFICE OF ACADEMIC AFFAIRS

## MEMORANDUM

**TO:** College Community

**FROM:** Judith Gay

**DATE:** November 2, 2007

**SUBJECT:** New Site Administrator at the Northwest Regional Center

I am pleased to announce that Catherine Collins is the new Site Administrator at the Northwest Regional Center. Cathy is responsible for providing College services to both students and faculty using the Center. She can be reached at 215-496-6004.

Cathy has extensive experience at the Center, having served as Administrative Associate for the past four years. She is well known by faculty, students and the community, and enjoys an outstanding reputation of service with a smile. Cathy also served the College for many years in the Records and Registration Department. She has her Associate's degree in Computer Data Processing from Peirce College and has completed numerous workshops and seminars to strengthen her professional skills.

Please join me in congratulating Cathy on her new position.