My Degree Now offers individuals who have at least 30 college credits from an accredited institution the opportunity to earn their associate’s degree by providing a scholarship to cover the cost of tuition and fees not supported by financial aid. Students will have up to three years to complete their degree with scholarship support.

Eligibility Requirements

1. All College policies apply. Please refer to the College Catalog for specific policies. Limited spaces are available in the program.

2. Applicant must be a resident of Philadelphia County and must be a U.S. citizen or a resident alien. Philadelphia residents are defined as adults who have lived in Philadelphia for at least 12 months if they moved from another state, or three months if they moved from another location in Pennsylvania. Documentation may be required.

3. Applicant must have earned at least 30 transferable credits at an accredited institution (including Community College of Philadelphia) that will fulfill a degree requirement at the College.

4. Applicant must not have been enrolled at a college or university within the last two years (this includes former Community College of Philadelphia students).

5. Applicant must have no prior earned degree.

6. Applicant must not be in default of any prior educational loans.

7. Applicant must complete the Free Application for Federal Student Aid (FAFSA) each year and comply with all requests to complete verification if necessary. All processing including completion of verification must be done by June 1 for application to be considered.

8. Applicant must complete a minimum of 6 credits toward degree requirements in each fall and spring semester.

9. Applicant must be able to achieve and maintain a cumulative GPA of at least 2.0 each semester to remain in the program and maintain good academic standing.

10. Applicant must complete program within three years.
**My Degree Now Application Instructions**

**APPLICATION:** Complete both sides of the attached application and submit all required documents between March 1 and June 1 of the year you wish to attend. You may only enter the program in the fall semester. Do not submit a general online application for admission in addition to this application. Applications and documents submitted after June 1 will not be considered. Keep a copy for your records.

**TRANSCRIPTS:** Request official transcripts from the colleges from which you have earned credits if you wish to be considered for admission to the My Degree Now program. You do not need to request transcripts for work done at Community College of Philadelphia. Have your transcripts sent to the address listed below. Your official transcripts must be sent by regular mail.

**FINANCIAL AID:** File a Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Print a copy of the confirmation page to send with your application. If you are selected for verification, you must follow all instructions and comply with all requests to complete the verification process no later than June 1. Community College of Philadelphia’s Federal School Code is 003249. Your completed application and FAFSA confirmation page may be sent by regular mail, fax or email.

**REGISTRATION:** Once all required documents have been received and reviewed, you will receive a written notice of your admission status to the My Degree Now program. If accepted, you will sign a contract upon entering the program and meet with an advisor to map your education plan, select courses and register.

Applications that are incomplete or missing required documents will not be considered.

Students accepted into the My Degree Now program will only be able to start in the fall semester.

Contact information and mailing address for all My Degree Now documents and questions:

Community College of Philadelphia  
1700 Spring Garden Street  
Welcome Center, P1-05 Attn: My Degree Now  
Philadelphia, PA 19130-3991

Fax: 215.496.6186  
Email: mydegreenow@ccp.edu  
Phone: 215.751.8254
My Degree Now Application

Applications that are incomplete or missing required documents will not be considered.

Name and Address

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Former Name, if any</th>
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<th>Work/Business Phone</th>
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<th>Home/Permanent Phone</th>
<th>Cell Phone</th>
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Email Address

Have you previously applied to Community College of Philadelphia?  ☑ Yes  ☐ No  Have you previously attended Community College of Philadelphia?  ☑ Yes  ☐ No

Residency and Background

All information in this section will be kept confidential. Your Social Security Number and citizenship status are required for tracking and financial purposes only.

Your Social Security Number will not be used as your identification number at Community College of Philadelphia. The College will assign you a unique student ID number once your admissions application is processed.

Gender:  ☑ Male  ☐ Female  Birth Date:  _____ / _____ / _____

<table>
<thead>
<tr>
<th>Citizenship:  ☑ U.S. Citizen  ☐ Non-Citizen  ☐ Eligible Non-Citizen (Permanent Residents, Special Refugee, Political Asylum)</th>
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</thead>
</table>

Social Security Number:

What is your ethnicity?

<table>
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<tr>
<th>☑ Hispanic or Latino  ☐ Not Hispanic nor Latino  ☑ American Indian or Alaskan Native  ☐ Asian  ☑ Black  ☑ Native Hawaiian or Other Pacific Islander  ☑ White</th>
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</thead>
</table>

Select one or more races to indicate what you consider yourself to be:

How long have you lived in the city of Philadelphia?  ______ year(s)  ______ month(s)

How long have you lived in the state of Pennsylvania?  ______ year(s)  ______ month(s)

How long have you lived in the United States?  ______ year(s)  ______ month(s)

I would like to attend classes:  ☑ Full time  ☐ Part time

Is English your native language?

| ☑ Yes  ☐ No |

For office use only

High School and College Information

<table>
<thead>
<tr>
<th>☑ I graduated high school  _____ / _____  High School: ___________________________  ☑ I received a GED  _____ / _____</th>
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<tr>
<td>Month Year</td>
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Please indicate where you have earned transferable credits:

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<tr>
<th>College Name</th>
<th>City</th>
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<th>Dates Attended</th>
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Educational Goals

- Graduate & advance in current job
- Graduate & find a new job
- Graduate & transfer

How Did You Learn About Community College of Philadelphia?

- Radio/TV/newspaper
- College brochure
- College employee
- Transit or billboard advertisement
- Friend/relative
- Other

Signature

- I affirm that all of the information given by me in this application is true to the best of my knowledge. I understand that falsification of information is perjury and may be grounds for dismissal. I further affirm that all claims regarding my legal residence and status are correct and honestly presented. I have no intention to willfully defraud the College or its sponsoring agencies.

Program of Study

Check only one program

- Associate in Arts (A.A.)
  - Architecture*
  - Art and Design*
  - Business
  - Business Administration
  - Communication Studies
  - Community Leadership
  - Culture, Science and Technology
  - Education - Early Childhood
  - Education - Middle Level
  - Education - Secondary Humanities/Citizenship Option
  - Education - Secondary Math/Science Option
  - Health Services Management
  - Interior Design*
  - International Studies
  - Liberal Arts - African American and African Diaspora Studies Option
  - Liberal Arts - General Option
  - Liberal Arts - Honors Option*
  - Liberal Arts - Humanities Option
  - Liberal Arts - Religious Studies Option
  - Liberal Arts - Social/Behavioral Science Option
  - Management of Computer Information Technology
  - Mass Media
  - Music - Non-performance Option
  - Music - Performance Option
  - Psychology
  - Theater
  - Women’s Studies/Gender Studies

- Associate in Science (A.S.)
  - Computer Science*
  - Engineering Science*
  - Mathematics*
  - Science*

- Associate in Applied Science (A.A.S.)
  - Accounting
  - American Sign Language/English Interpreting
  - Applied Science and Engineering Technology
  - Applied Studies*
  - Automotive Technology - Automotive Management and Marketing Option
  - Automotive Technology - Automotive Service Option
  - Behavioral Health/Human Services*
  - Building Science
  - Chemical Technology
  - Clinical Laboratory Technician*
  - Computer-Assisted Design Technology
  - Computer Forensics
  - Computer Information Systems - Information Technology Option
  - Construction Management
  - Culinary Arts
  - Dental Hygiene*
  - Diagnostic Medical Imaging*
  - Digital Video Production
  - Facility Management - Construction Option
  - Facility Management - Design Option
  - Finance
  - Fire Science
  - Geographic Information Systems
  - Hospitality Management
  - Justice
  - Management - Entrepreneurship Option
  - Management - Human Resources Management Option
  - Management - Management Option
  - Management - Real Estate Marketing Option
  - Marketing
  - Medical Assisting*
  - Nursing*
  - Paralegal Studies*
  - Patient Service Representative
  - Photographic Imaging
  - Respiratory Care Technology*
  - Sound Recording and Music Technology*

* Select programs: please refer to the curriculum description for program entrance requirements.

Affirmative Action Statement

Community College of Philadelphia is committed to the principles of equal employment and equal educational opportunity for all persons without regard to race, color, ancestry, creed, national or ethnic origin, age, sexual orientation/preference, religion, sex, disability or status as a disabled veteran or veteran of the Vietnam Era, in the administration of its educational programs, activities, or employment in accordance with applicable federal statutes and regulations. Any questions regarding this statement should be directed to the director, Office of Diversity and Equity, located in Room M2-3; telephone number 215-751-8039.

Produced by the Division of Marketing and Government Relations

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