COLLEGE SERVICES

EMPLOYEE PARKING – The College has four parking lots; an open lot on 17th Street, a multi-parking garage on 17th Street, a garage at the CBI Building, and an open lot on Hamilton Street. There is a short waiting list to get reserved availability (pre-tax monthly payment) for the parking lots. For daily parking, employees must use the main parking garage on 17th Street. Upon leaving you can use either the 17th or 18th Street exit; you must pay at the machine with cash or credit card and get a receipt. The current cost is $5.50/day.

LIBRARY – Located in the Bonnell Building. All employees may use the services of the library at main campus and at Northeast Regional Center and Northwest Regional Center. Employees and students must have their CCP ID badge to use all services. The library has educational and leisure reading books, newspapers, journals and research computers. To locate a book, find hours of operation, check out lending policies, go to their web site through MyCCP or library.ccp.edu. You can also log in from your home computer.

E-LEARNING, Learn U – Community College of Philadelphia is pleased to offer e-learning opportunities to our faculty and staff free of charge. We acquire new skills and knowledge in many different ways. One-on-one learning and mentoring, formal training programs, reading books, and through the newer technology of e-learning. The continued growth of our faculty and staff is integral to success-both your triumphs and those of our students. To enroll in a course, you must first complete the web form available on the “Training & Development” tab of MyCCP. Use this form to request a username and password. Web form requests are electronically forwarded directly to the Human Resources Department. You will receive an email response from HR providing you with your personal username and password, and the weblink to access the SkillPort login page.

CAFETERIA – Located on the bottom level of the Pavilion building on 17th Street. The cafeteria is contracted out to a private food service firm. The cafeteria is open for breakfast, lunch and evening snacks. They have two hot daily meal specials, salads, soups, sandwiches, grill items, soda, desserts and full catering services. Anyone who loses money in any campus vending machine, please see the staff in the cafeteria for an immediate refund. To utilize the catering services call ext. 6181.

DUPLICATING – Pick up “Duplicating Procedures” handout located on the bottom floor of the Mint Building. Most important is they honor copyright on all materials.

BOOKSTORE – Located in the Pavilion. Open all year and following college dates. Employees get a 5% discount-must show your ID badge. They supply text books, best selling leisure books, notepads, pens, stationary supplies, snacks, convenience items, CCP logo clothing items, calendars, health & beauty aids, greeting cards, and a variety of school spirit items.

GYM/EXERCISE FACILITY – The College gym is located in the building between the Student Life-Winnet Building and the West Building. You need to swipe your CCP badge to enter. The gym and all scheduled classes are open to employees. The basketball gym also serves as an indoor track during inclement weather. Ten laps around the perimeter of the gym equals one mile. There is a separate men’s and women’s locker room with showers for employees only. You may use any empty locker just bring a combination lock. Lockers may be reserved each semester. The second floor of the gym has racquetball courts, rooms for exercise classes, a weight room with nautilus equipment, another fitness room with treadmills, stair climber, bicycles. The gym offers classes in Aerobic, Yoga, Karate, Zumba and special events, outings and tournaments. Brochures and schedules are available at the gym.
GLOBALFIT.COM – CCP is a member of Globalfit.com which offers Fitness Club memberships discounts up to 60%. Visit www.globalfit.com; enter your zip code and find a fitness club based on location, hours & amenities and then enroll online through GlobalFit. You can also call GlobalFit at 800-294-1500.

HOSPITALITY TECHNOLOGY PROGRAM – Students of the Culinary Arts & Hospitality Program prepare and serve gourmet lunches for employees on Wednesdays during the Fall and Spring semesters. The cost to the employee is $10.00 and the meal includes an appetizer, entrée and dessert. Reservations are needed. Call the Culinary Arts Department at ext. 8797.

ATM – Two, ATM machines on campus for employee/students.

DELL DISCOUNTS – Employees may purchase Dell products, computers, printers, cameras, laptops for a discount (usually 15%). Go on the CCP staff Page – on the left in blue find Dell Education Purchase.

APPLE DISCOUNT – Employees receive a 10% discount on Apple products

CELL PHONE SERVICE DISCOUNT – Community College of Philadelphia employees can receive up to an 18% discount on monthly cell phone service with Verizon and 20% off cell phones and accessories; 15% with Sprint/Nextel; 15% with AT&T. For more information contact the Benefits Office.

WELLNESS PROGRAMS – The College provides a host of wellness programs for employees throughout the year such as on-site mammography screenings, blood pressure screenings, health fair, wellness lunch & learn sessions, on-site weight watchers program and many others. Watch for announcements in the Human Resources Quarterly Newsletter or email announcements.

DAYCARE CENTER-The Child Development Center is located at 540 N. 16th Street, adjacent to the Bonnell Building. Children of college staff will be provided first opportunity to enroll on a first come, first serve basis. The Center serves children ages 18 months to 5 years. The hours of operation are 7 AM to 6 PM. The Center is managed by Knowledge Learning Center, licensed by the City of Philadelphia, and accredited by the National Association for the Education of Young Children’s (NAEYC) National Academy of Early Childhood Programs. For more information or to register your child, please call the Center at 215-751-8764.

AMUSEMENT PARK DISCOUNT - Perfect Days at the Jersey Shore... now at the perfect price! Enjoy great savings to Morey's Piers & Beachfront Waterparks this summer! One awesome day at the beach, 2 beachfront waterparks, 3 action-packed amusement piers, over 100 rides & attractions... countless family memories! Savings are simply a click away, by clicking on the below link and entering your ID code. http://moreyspiers.com/Eticket Enter your ID: ccpphilly

Community College of Philadelphia is now signed up for savings! Just log onto the Six Flags site to buy tickets with substantial savings off the main gate price. This online benefit program offers not only substantial savings, but allows you to "print and go" so you have your ticket in hand when you get to the park with no waiting in the line to purchase tickets. To access your special tickets, click the link below, then log into the site with the username and password provided. https://shop.accesso.com/clients/sixflags/affiliate/login.php?m=9272 Username: ccpga Pass Code: SixFlags1 (case sensitive)

PERKS CARD – Use your Perks Card for savings on things that you use on a day to day basis. Go to www.perkscard.com and check out all the merchants that offer CCP employees a discount such as local movie theaters, pet hospitals, dry cleaners, restaurants, etc. You can also purchase gift cards from Home Depot, Sears, Target, Applebees and more. There are special online discounts with over 300 web-based companies such as Overstock.com, FromYouFlowers.com, AVIS, Buy.com, and more. For more information call Perks Card customer service at 877-253-7100.
TICKETS AT WORK – CCP employees can get tickets for any entertainment venue in the country through Tickets At Work. They can offer employees exclusive savings on some of the nation’s best attractions such as Six Flags, Disney, Cirque du Soleil, national zoos, tourist venues such as San Francisco, New York, show tickets, movie theaters, and more. Visit [www.ticketsatwork.com](http://www.ticketsatwork.com) to check out the offers and to order and use code: CCPEDU. You can also call 1-800-331-6483.


ADJUNCT FACULTY BENEFITS WEBSITE – To access paperwork and other information regarding adjunct faculty benefits please visit the adjunct faculty website at: [http://www.ccp.edu/site/offices/human_resources/adjunct_vl2.php](http://www.ccp.edu/site/offices/human_resources/adjunct_vl2.php)

DISCOUNT AUTO & HOMEOWNER INSURANCE – We’re pleased to inform you of exclusive employee savings on auto and home insurance from Liberty Mutual. Through Liberty Mutual’s Group Savings Plus program, they are offering Community College of Philadelphia employees a group discount of up to 20% off their already-competitive rates on auto and home insurance. In addition to this employee discount, you can also enjoy other savings and benefits, including:

- **Additional discounts** based on your driving record, age, auto safety features and more.
- **Convenient payment options**, electronic funds transfer (EFT), or direct billing at home.
- **A 12-month guarantee** on Liberty Mutual’s competitive rates.
- **24-Hour Emergency Roadside Assistance** anywhere in the U.S. and Canada.
- **Prompt claims service** with access to local representatives
- **Education Rider** – No deductible for accidents at work or theft from your vehicle parked at work
- **Liberty Mutual** donates back 2% for each CCP policy for student scholarships

To find out more about Liberty Mutual, we encourage you to contact 1-888-915-1100 or visit [www.libertymutual.com](http://www.libertymutual.com) to get a free quote in just minutes. Liberty Mutual asks that you have your driver’s license, current policy and Client Number, 112632, available when you call.

DISCOUNT PAINT & SUPPLIES – Your neighborhood Sherwin-Williams, Duron and MAB paint store is a great place to begin your next project. From putting color together to making sure you have the finest paint, stain, applicators and more. Sherwin-Williams, Duron and MAB paints would like to offer CCP employees a special discount on paint and related product purchases at their area stores. All employees interested must join their Preferred Customer program. As a preferred Customer, you’ll receive exclusive sale events with deep discounts on the supplies you need, tracking of your paint & color purchases for 6 years and everyday discounts off paint & stains. You’ll also receive emails that give you advance notice of sales events, plus great color, decorating & how-to-advice. Sign-up as a CCP Preferred Customer today! During your next purchase simply complete all the information below and bring in to your local Sherwin-Williams, Duron and MAB paint store to register. **For a store near you, visit Sherwin-williams.com, duron.com or mabpaints.com.**

Revised: 1/17/2014 8:00 AM
Yes, sign me up as a Preferred Customer**

Email Address: ________________________________
Name: ________________________________
Address: ________________________________
City: __________________________ State: ________ Zip: __________
Phone Number: ________________________________

** Emails sent approximately once per month. Information you provide will not be sold.

TRAVEL ASSISTANCE PROGRAM – Employees who have medical insurance with Independence Blue Cross the BlueCard program gives you access to health care worldwide. For more information you can call BlueCard Access at 1-800-810-BLUE or by visiting www.ibx.com/bluecard.

SYMETRA TRAVEL ASSIST PROGRAM – For employees who have College-provided Life Insurance you are eligible for the Symetra Europ Assistance Program, at no cost, for any travel more than 100 miles from your home. The Travel Assist is a comprehensive program of information, referral, assistance, transportation and evacuation services designed to help you respond to medical care situations and other emergencies that may arise during travel. Assistance with emergency cash, bail bond, attorney referral, interpreters, locate medical facilities, replace medication and eyeglasses, and much more. Call anytime from anywhere 24/7: 1-877-823-5807.

SYMETRA ID THEFT RESOLUTION PROGRAM – For employees who have College-provided Life Insurance you are eligible for this program. Just pick up the phone 24/7 and call 1-877-823-5807. Ad ID Theft Resolution Specialist will help you obtain a copy of your credit report from all three major credit-reporting agencies and place a fraud alert on your records. They will also help you complete the ID Theft Affidavit, assist in card replacement, provide translation services and help you get up to $500 in emergency cash – secured by a valid credit card if the theft occurs 100 miles + from your home.

HAND & STONE MASSAGE AND FACIAL SPA – Relax and take advantage of the employee discount at any of the 100+ Hand & Stone Spa locations. They offer massage, facials and waxing. The nearest one to the college is right across from Whole Foods off 20th Street, between Callowhill and Hamilton Streets. CCP Special Offer – free with your introductory visit choose one: hot towel foot massage, cold stone face massage, scalp massage, or aromatherapy session. Monthly discounted memberships available for CCP employees. They are open 7 days a week and evenings. Call them at 267-455-0009 or www.handandstone.com.

PHILADELPHIA ORCHESTRA – Do you hear that beautiful music? College employees can get a discount (20%) for select performances. You can check out the Corporate Ticket Program website: www.philorch.org/corporate-ticket-program. Select your concert of interest and click buy tickets. Then enter the code CCP into the promotion box. This code will adjust the pricing for all available seats in Verizon Hall at the Kimmel Center and allow you to register an account and finish the transaction. You will then have the option to print the tickets at home, have them mailed or left at will call. The Philadelphia Orchestra also offers several discount ticket options for college students. The most popular program is eZeatU, which offers full-time college students the opportunity to see UNLIMITED CONCERTS all season for the annual membership fee of only $25.