Health Services Management

Prepare for an Exciting Career in Health Care Management

The Program
The structure and financing of health care is quickly changing. Future health services managers must be prepared to deal with evolving health care delivery systems, technological innovations, an increasingly complex regulatory environment and an increased focus on preventive care. A career as a health services manager offers you the opportunity to plan, direct, coordinate and supervise the delivery of health care.

“Employment of medical and health services managers is expected to grow 16 percent from 2008 to 2018, faster than average for all occupations.”


Designed as a transfer curriculum, this program will prepare you for entry-level and middle management opportunities upon completion of a baccalaureate degree. The program is open to those already working in allied health and those interested in this aspect of a health care career, including the College’s Culture, Science and Technology students.

The Health Services Management program enables you to:

- develop administrative, technical, problem-solving and human relations knowledge and skills
- prepare as experienced practitioners for national credentialing exams

Career Paths
A career as a health services manager prepares you to work in organizations where you can optimize the efficiency of several related services ranging from inpatient care to outpatient follow-up care. You will have the choice to work in a variety of settings, including:

- hospitals and physicians’ offices
- public and mental health organizations
- rehabilitation centers
- consulting firms
- health insurance organizations
- nursing homes
- health care associations
- university and research institutions

The Health Services Management Program
This degree prepares you for transfer to a four-year degree program. Health Service Management focuses on the social, political, economic and financial issues that affect health care and prepares you to perform several functions:

- differentiate between payment systems and use them correctly
- prepare and manage budgets
- conduct a financial analysis of a medical practice
- develop coding and reimbursement policies and procedures

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• define and analyze the major types of health care reimbursement methods
• apply concepts of managed care through simulated activities
• demonstrate competence in understanding and correct use of various payment systems

Areas of Study
This curriculum includes courses in Medical Law and Ethics, Reimbursement Methodologies in Health Care, and Health Care Policy and Administration.

Salaries
Entry-level salaries for graduates from baccalaureate degree programs – $32,000 – $48,000*

*Salary range based on type of organization, size of facility, geographic location and level of responsibility.

National Certifications
Currently, graduates of four-year programs or those who have completed three years of work experience are eligible to sit for national exams. The Professional Association of Health Care Office Management is preparing an entry-level credentialing exam for new graduates without work experience.

The Professional Association of Health Care Office Management (PAHCOM) offers the credential of Certified Medical Manager (CMM). The American College of Medical Practice Executives (ACMPE) is the certification and standard-setting body of the Medical Group Management Association (MGMA), the national membership organization for the medical practice management profession.

College Information
Visit the College website at www.ccp.edu to find out about:
• Academic Programs
  www.ccp.edu/site/academic/
• Admissions Process
  www.ccp.edu/site/prospective/admissions_process.php
• Transfer Agreements
  www.ccp.edu/site/prospective/transfer_agreements/
• Financial Aid
  www.ccp.edu/site/prospective/financial_aid/
• Scholarships and Awards
  www.ccp.edu/site/current/scholarships/
• College Life
  www.ccp.edu/site/current/student_life/
• Directions to the College
  www.ccp.edu/site/locations/main.php

Additional Information
Prospective students are strongly encouraged to apply early prior to the start of a term in order to complete the appropriate steps for enrollment. For more information about admission to the College and important dates, including open house information, visit our website at www.ccp.edu, call 215-751-8010 or email admissions@ccp.edu.

Affirmative Action Statement
Community College of Philadelphia is committed to the principles of equal employment and equal educational opportunity for all persons without regard to race, color, ancestry, creed, national or ethnic origin, age, sexual orientation/preference, religion, sex, disability or status as a disabled veteran or veteran of the Vietnam Era, in the administration of its educational programs, activities or employment in accordance with applicable federal statutes and regulations. Any questions regarding this statement should be directed to the director, Office of Diversity and Equity, located in Room M2-3; telephone number 215-751-8039.