

TO: College Community
FROM: Stephen M. Curtis
DATE: December 16, 2009
SUBJECT: IWC Minutes

This is to inform you that I have taken the following actions on recommendations made to me by the Institution-Wide Committee fall 2009:

- Approved the proposal for revisions to College Policies and Procedures Memorandum #160: College Identification Card Policy:

The proposed new language addresses: failure to present an ID card to a College official when requested; replacement of lost or stolen cards; requests for ID cards for any reason other than it being lost or stolen; and, adds Human Resources and Planning and Finance as having authority for the policy.

- Approved the proposal for revision to College Policies and Procedures Memorandum #156: Presence of Minors (Dependents Under the Age of 18) on Campus:
 1. The new language includes a footnote saying the policy “does not preclude...involvement of children in educational activities specific to a curriculum.”
 2. The new language clarifies that those under the age of 18 must not be left unattended on college property.
 3. The proposed revision states that children are not permitted in classrooms, but that “faculty members instructing a class may make exceptions in individual cases, provided that the learning process is not disrupted.”