

Welcome to Distance Education, Spring 2014

Distance Education online/hybrid (**15 week**) courses starts on Monday Jan. 13, 2014. New Canvas users should create their Canvas password prior to the first day of the class. However, **you will not be able to access your Distance Education courses until the first day of the class.**

If you already have a Canvas account from a prior semester, you may continue to use your Canvas username and password.

If you are setting up your Canvas account for the first time, do the following:

1. Go to CCP's Canvas site: <http://ccp.instructure.com> There is also a link to Canvas on the MyCCP login page called "Canvas LMS".

If you are a new Canvas user, do not enter any information in the boxes labeled "MyCCP Username" and "Password". Click on the **"New User/Don't know your password"** link (This is found under the "MyCCP Username" box, pictured left).

2. On the next screen, enter your CCP email address and click **Request Password**.

In a few minutes, you will get an email from Canvas in your CCP email account with a link to set your password. Click on that link and type your new password in both boxes.

2. Go to CCP's Canvas site: <http://ccp.instructure.com> (Please bookmark this link.)

Enter your **MyCCP Username** (for example, **jsmith**) and the password you just set. Click on Log In.

NOTE: Your username is NOT your full email address! **Do not use @ccp.edu in the username box!**

Please visit the Distance Education home page at <http://www.ccp.edu/site/de> for more information.

If you have a problem with the sign in process, please contact the Office of Distance Education, via email at distance_ed@ccp.edu, or call the Help desk at 215-496-6000.